

USEFUL PHRASES



Giving opinions

- I think /I don't think
- In my opinion
- It seems to me
- As far as I know
- Personally, I believe
- The way I see it
- I must say
- Let me put it this way

When you agree

- I agree completely
- You're quite right!
- Exactly!
- I think so too.
- Yes, that's just how I feel.

When you disagree

- Sorry, I can't agree.
- I'm afraid I disagree
- Are you joking/kidding!
- You can't be serious!
- I disagree completely!

When you want to ask what someone thinks

- What do you think?
- What's your opinion?
- How do you feel about...?

When you are uncertain

- I don't know about that
- I'm not sure.
- I see what you mean but
- Well, maybe
- Yes, in a way, but

When you are sure

- I'm sure.
- I'm positive.
- I'm absolutely certain. There's no doubt about it.
- I'm convinced that...

When you are not sure

- I'm not sure.
- I can't decide.
- I can't make up my mind.
- It's quite possible.
- It looks like.../It doesn't look like...
- Possibly/Possibly not.
- Maybe/Maybe not.
- Perhaps/Perhaps not.
- It's doubtful.

Speaking strategies

- Initiate conversation
- Confirm your understanding
- Ask follow-up questions
- Initiate new questions, topics and to end the conversation
- Rephrase if you need to
- Speak slower
- Make yourself understood by explaining words or use other words, say it in a different way or say something else.
- Explain what you mean or say it again
- Ask questions to see if the person you speak to understands or not
- Say whether you agree or disagree
- Add information to the conversation
- Start over if you need to
- Don't give up

To give an opinion

State your opinion clearly

- I think...
- My opinion is...

Give reasons

- First of all...
- Also...
- Moreover...
- On the other hand...
- Finally, I think...

Concluding statement

- That is why...
- All in all...
- As you can see....

Instead of...

and - as well as/also/moreover/furthermore/too/besides/in addition to/similarly

but - however/on the other hand/despite/although/even though/whereas

because - since/so/due to

for example/for instance/such as/in other words/for this reason

firstly/secondly/thirdly/to begin with/another reason/then

finally/to sum up/in summary/all in all/given these points

LINKING WORDS